

EMC is seeking a **Senior Consultant** to be based in our office in Vientiane, Lao PDR. To apply, please submit a cover letter and CV to Jennifer Smith, Country Manager Lao PDR, jennifer.smith@emergingmarkets.asia.

Senior Consultant Job Description

Senior Consultants at EMC typically manage several consulting projects simultaneously and you will regularly have the opportunity to apply your existing analytical skills and experience to problem solving in new thematic areas. This has provided previous Senior Consultants with an excellent opportunity to rapidly diversify their knowledge base. A typical transition has been from private sector consulting to the development sector via 'market systems development'. Others have moved in the opposite direction, and applied social research expertise to commercial applications for private sector clients. You'll have the opportunity to work across Cambodia, Lao PDR and Myanmar and less frequently further afield.

Main Responsibilities

- Lead project teams comprising consultants, senior analysts and analysts
- Define consulting tasks, manage project resources, and lead analysis
- Lead preparation of project deliverables
- Manage the client relationship to completion of the project
- Develop business opportunities with existing and new clients
- Contribute skills and experience to the management of the consulting business (human resources, operations and strategy)
- Ensure that EMC's brand and work maintains the highest standards of quality and ethical conduct is employed throughout all engagements

Qualifications & Experience Required

Basic qualifications include:

- Master's degree in International Relations, International Development, Economics, Public Policy, Political Science, or related subject.
- A minimum of 5 years relevant professional experience.
- Academic training and/or practical experience in quantitative research/evaluation including familiarity with IE designs such as RCTs and/or quasi-experimental designs.
- Demonstrated experience managing or carrying out qualitative, geospatial, or other kinds of data collection is a plus.
- Exceptional analytical (quantitative and qualitative) and communication skills
- Write and present reports in English
- High level of proficiency in Microsoft Office, particularly Excel, PowerPoint and Word

In addition to the basic qualifications listed below, the ideal candidate will have:

- Experience in consulting or M&E work for international donors/ international NGOs
- Demonstrated familiarity with any of the following sectors a plus: early childhood education, youth development, agricultural value chains, enterprise and private sector development.
- Knowledge of and practical hands-on experience with electronic data collection programs (ODK, SurveyCTO, Kobo) strongly preferred.

In addition, you should be able to demonstrate your ability to:

- Master new challenges in unfamiliar disciplines
- Successfully manage projects to client deadlines and objectives
- Coordinate several projects simultaneously
- Manage staff, including mentoring and developing junior levels
- Develop strong and mutually beneficial client relationships

- Consistently deliver high quality performance in all aspects of your work

About Emerging Markets Consulting (EMC)

EMC was founded in Cambodia in 2004 and now has approximately 35 fulltime consulting staff across Cambodia, Lao PDR and Myanmar. We work on approximately 70 consulting projects per annum across a diverse range of private and development sector clients. In 2009 our sister company Emerging Markets Investment was established to invest in growth orientated Mekong SMEs. For more information, please:

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