

## Consultant Job Description

Consultants at EMC typically have 2 years' relevant experience following graduation from (usually) a post graduate degree. In the past, these have included finance, economics, law, information science or a social research discipline. Many new consultants join us with the specific desire to gain frontier market experience, move to consulting generally or in to the development sector specifically.

New consultants have the opportunity for rapid development, through the accumulation of hard and soft skills and responsibility for key elements of project work. This may include leading on important client deliverables or coaching junior team members on task execution. Within the course of 2 years, it is likely you will have worked significantly on 20+ projects, in each of the Mekong countries, and further afield.

## Main Responsibilities

- Contribute significantly to project teams comprising of senior consultants, senior analysts and analysts
- Assist in designing research tasks, managing project resources, and lead analysis
- Drive the preparation of project deliverables
- Contribute to client relationship management by professional engagement with client counterparts
- Ensure that EMC's brand and work maintains the highest standards of quality and ethical conduct is employed throughout all engagements

## Qualifications & Experience Required

Basic qualifications include:

- 2 years of relevant experience in private or public sector
- Excellent academic credentials. Master-level degree preferred
- Exceptional analytical and communication (written and verbal) skills
- High level of proficiency in Microsoft Office, particularly Excel, PowerPoint and Word
- Write and present reports in English

In addition, you should be able to demonstrate your ability to:

- Manage your workload to meet deadlines and objectives
- Consistently deliver high quality performance
- Coach junior staff
- Work across nationalities and cultures

## About Emerging Markets Consulting (EMC)

EMC was founded in Cambodia in 2004 and now has approximately 35 fulltime consulting staff across Cambodia Lao PDR and Myanmar. We work on approximately 70 consulting projects per annum across a diverse range of private and development sector clients. In 2009 our sister company Emerging Markets Investments was established to invest in growth orientated Mekong SMEs. For more information, please:

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